

**MEDALS TO HONOR**  
176 Oyster Ln, Hubert, NC 28539  
#910-326-4275 (wk) #910-325-0664 (fax)  
[www.medalstohonor.com](http://www.medalstohonor.com)

## INFORMATION NEEDED FOR ORDERING CUSTOM DISPLAY CASES

Please fill out the Display Case Request Form when ordering any display. Ensure the form is completed legibly. It can be faxed to #910-325-0664

Display Case Request Form should be able to be printed to fax with DD214 (if applicable) or drawing.

When ordering a display keep in mind what medals you select, whether the Marine currently wears anodized or un-anodized. For older Veterans all medals were bronze and anodized were not an option.

If old medals are being provided, a remounting fee to accommodate the layout of the display will be calculated in the labor cost.

The labor cost will be determined by the difficulty of the display.

A quote cannot be given without all information being provided on the Display Case Request Form.

If numerous individual ranks are requested in the layout, note that in "description of style of display" section of the Display Case Request Form.

I do not recommend a flag larger than 3x5 for normal displays. When folded the appearance of a larger flag does not reveal as many stars as a 3x5 flag does.

If a special flag is being flown, Medals to Honor must have the flag in enough time to accommodate the due date, because the case is sealed upon completion.

Standard engraving on normal display cases included name, rank, branch of service and dates of service. If a retirement gift, effective date of retirement is needed not the ceremony date.

The honor plate used at the bottom of the display generally reads as "Presented in honor of your faithful service, patriotism, and dedication to God, Country and Corps. God Bless America!" If special engraving is requested, please include in on the Display Case Request Form.

All display cases with medals laid out individually (not laid out for wear) will have a gold plate over the medal/ribbon indicating the name of the award.

If photos will be included in the display, Medals to Honor must have it in the initial phases of working the display (i.e. original or emailed photo can be used).

If dog tags are requested, please provide all applicable information when the form is faxed.

# DISPLAY CASE REQUEST

Date ordered: \_\_\_\_\_ Order placed at: \_\_\_\_\_ Date Due: \_\_\_\_\_  
(min 2 weeks – allow for shipping)

## POC:

Name: \_\_\_\_\_ Rank: \_\_\_\_\_  
*Last First MI*

Address: \_\_\_\_\_ Phone (wk): \_\_\_\_\_  
\_\_\_\_\_ Phone (hm): \_\_\_\_\_

Email address: \_\_\_\_\_ Phone (cell): \_\_\_\_\_

## DETAILS OF DISPLAY:

Name of person this display is for (full name): \_\_\_\_\_  
*Last First MI*

Rank: \_\_\_\_\_ AFABDD: \_\_\_\_\_ EAS / Retirement Date: \_\_\_\_\_  
*(date started active duty)*

Honorable Discharge / Retirement (please circle one)

USMC / USN / USAF / US Army / USCG (please circle one)

Anodized / Unanodized (please circle one)

Large / mini medals (please circle one)

I will be using my own medals and / or ribbons (please circle one): Yes / No

Medals and/or ribbons will be (please circle one): mounted for wear / individually mounted

I would like a 3x5 or burial flag in the display: Yes / No If yes, who is providing the 3x5 flag: Customer or MTH

Rifle (please circle if you would like placed in display): Exp / SS / MM / Na Award # \_\_\_\_\_

Pistol (please circle if you would like placed in display): Exp / SS / MM / Na Award # \_\_\_\_\_

Do you want a photo in it? Yes / No (please circle one) Breast Insignia: \_\_\_\_\_

Give a brief description of style of display are you looking for ... (you can place # if you saw it in a catalog): \_\_\_\_\_

Annotate any special engraving request: \_\_\_\_\_

(over)

List all medals and / or ribbons and associated devices to go into the display:  
You may utilize our website at [www.medalstohonor.com](http://www.medalstohonor.com) to order any contents needed.  
Please do not forget about the retirement award (if applicable).

